

## BOARD MINUTES - JUNE 19, 2023 (VIA ZOOM)

Present: Betty Wade, Steve Russell, Charlene Purcell and Sally Radigan, Dave Brabrooke

Welcome

### 1. Update re: City

The following City documents were forwarded to PLBC from Janice Haig, from Ewart O'Dwyer's office on June 14 for review:

- The Agreement of Purchase and Sale (APS), the Three-party Full and Final Release and the License Agreement.
- Janice indicated that the APS would have to be signed on or before June 21, 2023, which is the irrevocable date noted in the APS.
- The scheduled closing of the sale transaction is June 29, 2023.
- In order to prepare the sale documents, Janice will require:
  - Signing Officer's full Name/Position
  - Interim 2023 Realty Tax form
- Steve advised Janice that the board would be meeting on June 19 to consider the Agreements.

The following motions were presented by Dave Brabrooke:

"I, Dave Brabrooke, make the motion that the Peterborough Lawn Bowling Club accepts:

The City of Peterborough/Peterborough Lawn Bowling Club/Whitlaw Mariners Seniors Club Three Party Full and Final Release of rights and obligations under the May 16, 2011 Municipal Capital Facility Agreement between the City and the Peterborough Lawn Bowling Club and the July 5, 2012 Memorandum Of Agreement between the Peterborough Lawn Bowling Club and the Whitlaw Mariners Seniors Club, both registered on the title of the property at 577 McDonnel

Street, together with The City of Peterborough offer of Agreement of Purchase and Sale of the Clubs 577 McDonnel Street property, and together with the City of Peterborough offer of a ten-year renewable Licence Agreement for the Club's use of the Bowling Greens at 577 McDonnel Street and designated limited access to the 577 McDonnel Street Activity Centre building”

“I, Dave Brabrooke, make the motion that the Peterborough Lawn Bowling Club Board designate PLBC Vice President Stephen Russell and PLBC Secretary Sally Radigan sign the agreements on behalf of the Peterborough Lawn Bowling Club.”

Dave Brabrooke  
(June 19, 2023)

Both motions were passed:

Motion #1: 4 in favour, 1 against  
Motion # 2: all in favour

- Steve will call Janice to set a time for Sally and Steve to sign the documents.

- Steve has advised Janice that there are 3 amendments required:

(a) With respect to the License Agreement, page 7, paragraph 5.1, it is noted that the end of the term is “29th” day of June 2032, should be amended to read “29th” day of June 2033”.

(b) With respect to the APS on Schedule “B”, page 3 of 3 “Lower Storage Areas”. Carpet Bowl Mats with dollies 2 should be amended to read “Short Mat Bowl Mats, two of size 6ft by 45ft and one dolly”.

(c) With respect to the Three-Party Full and Final Release, Betty Wade's name should be replaced with Steve Russell.

2. Change in board of directors:

- It was agreed that Steve Russell would replace Betty Wade as President and Betty would sit on the board as Past President.

### 3. Change in Signing Authority at BMO

- Betty to request change to remove Betty, Joan and replace with Sally, Charlene and Steve.

### 4. Notice of Termination to service providers

- Dave has drafted a notice of termination to all of our service providers with the exception of Hydro One as he was unable to locate an invoice with the account information.

### 5. General Insurance liability & D&O insurance

- Dave to contact Melody Mireault at KRG to request Intact to issue a new policy for PLBC as per City Licensing Agreement.
- Melody will then issue a certificate of insurance for the City showing and confirming all requirements have been met.

### 6. Email to members - Sally and Dave will work on this.

Meting adjourned: 4:50 pm