

## BOARD MINUTES - DECEMBER 5, 2023

PRESENT: Steve Russell, Dave Brabrooke, Sally Radigan, Dale Chilvers

ABSENT: Dave Levecque, Linda scott

NEXT BOARD MEETING: Wed., Jan 10 @ 7:00 pm via zoom

1. Welcome by Steve Russell
2. Approval of minutes for October 5 (no meeting held in November)
  - Motion to approve by Dave Brabrooke and seconded by Steve Russell.Carried.
3. Finance - Dale Chilvers
  - Dale now has signing authorization at BMO. All paperwork complete.
  - In process of reviewing October/November bank statements.
  - In process of setting up online Quick Books
4. Advertisers and sponsorship - Steve
  - deferred to January meeting
5. Membership - Linda
  - deferred to January meeting
6. Greens
  - Gavin will be picking up mower for servicing at Pinecrest GC.
  - Steve has followed up with our two potential greens consultants, Johny Millen and Michelle from ESLandscaping for their consulting quotes.
7. Club insurance - Dave B and Dale C
  - We are paid up until April.
  - Dale will forward City requirements to underwriter KRG to obtain a quote.Quote to include D&O.

## 8. Other business:

### (a) Membership survey results - Sally

- has sent results to board members for their review
- member response rate approximately 44%.
- Sally will send out a follow up reminder.

### (b) Legal meeting with Joe Grant of LLF - Steve

- Sally, Dave B and Steve met with Joe Grant on Nov. 1 to discuss a notification from the Ontario Ministry indicating that we are not compliant with the new Not-for-Profit Act.

- We received an email from Joe indicating that he has written to the Ministry to advise them of the apparent error in their records and has requested confirmation that the continuance will not be required. He will let us know once he hears back from the Ministry.

### (c) Repair/replacement of boards - Dave L.

- 4 boards to be replaced. One already installed, the 3 remaining to be done in the spring.

### (d) Update re: MSCC Open House - Dave B

- Approximately 50 people attended  
- Global and City TV were present.  
- The City will be offering various activities at the facility, along with monthly lunches at a reasonable amount.

### (e) Short mat bowling update - Dave B

- offered every Monday and Friday
- an average of 12-16 people attend; drop in fee \$3.25

(f) The following items were deferred to January meeting: website updates, update to Organization, Policies and Procedures document and preparation of 2024 schedule

### (g) PLBC hotmail notifications - Dale

- Mary Roberts (former treasurer) is no longer receiving notifications. Dale is now receiving them.

(h) Gift basket for Charlene - Steve will arrange to send her a gift basket on behalf of the club.

Meeting adjourned at 8:00 pm

