

BOARD MINUTES - AUG 31, 2022

PRESENT: Betty Wade, Steve Russell, Dave Brabrooke, Laurie Fitzpatrick, Charlene Purcell, Sally Radigan

NEXT SCHEDULED MEETING: Wed., Sept. 7 @ 11:30 am

Call to order - Betty

Approval of August 2 minutes - Motion to approve by Dave and seconded by Charlene. Carried.

City update - Betty

- Board members met with City Representatives' Rob McAulay and Heather Stephens to review the proposed draft License Agreement on August 15. Based on the day's discussion, the City wishes to utilize the building as a public recreation centre and wishes to co-operate with PLBC in accommodating and promoting lawn bowling at the centre. The board requested some changes to the Agreement.
- The draft License Agreement and notes from the meeting were forwarded to John Ewart for review.
- A copy of the board's recommended changes were forwarded to Rob McAulay.
- Board members met with Rob McAulay and Heather Stephens on Fri., Sept. 2 to review the revised License Agreement.
- The board is meeting with John Ewart via zoom on Sept., 8 to discuss the Agreement and obtain his legal advice.

Finances - Sally as per discussion with Joan

Bank balance as at Aug. 30: \$35,022.09
less Aug. 29 water bill for \$829.33 (PLBC's portion)

Action: Betty to invite Joan to next board meeting on Wed., Sept 7 to discuss PLBC financials.

Update re: sponsors/advertisers - Steve

- Invoice for \$300 to Exit Realty was overlooked. Sue Teleki to print invoice and Steve will deliver it in person to Shirley Turner.
- Total invoiced to date: \$8907
- Total budgeted: \$12,150
- 33% under budget primarily due to decrease in travel and restaurant sponsorship. They are still feeling the effects of covid and have not renewed their sponsorship this season.
- Media Works has not yet submitted an invoice for payment of two new signs (Applewood Retirement and Hear Canada). Cost for each sign: \$300
- **Action:** Steve will follow up.
- **Action:** Betty to follow up with Manager at Boston Pizza regarding coupons that were never delivered to the clubhouse for individuals participating in the Ontario +55 lawn bowling games on Aug 10/11.
- **Action:** Steve to check with Joan to make sure that payments for all invoiced sponsors have been deposited in the PLBC bank account.
- **Action:** Steve to meet with PC Medics, the firm who installed a new hard drive on PLBC computer to see if they can figure out why we are unable to submit invoices by email.

Property and Greens - Sally as per discussion with Lloyd

- Lloyd to follow up with Gaven regarding the purchasing of a new lawn mower tire.
- Dave indicated that he would purchase it online but requires the inner tube #.

Membership - Charlene

- Nothing to report

Leagues - Laurie

- Laurie asked whether or not we should continuing with open games after the AGM. Perhaps 1 or two weeks into October, weather permitting. Board thought it was a good idea but members would have to step up to convene the games.

Other business:

1. KRG Insurance - Dave

- Dave spoke with Melodie Mireault on Aug 30 to discuss the insurance requirements outlined in the City's proposed license Agreement.
- Melodie will obtain a quote from Intact Insurance for commercial general liability and D and O Insurance coverage.
- Melodie will look elsewhere for coverage of the 4 sheds, the bowling green maintenance equipment and bowling equipment. She indicated that she could get us a better quote than Intact.

2. F&F tournament on Aug. 31 sponsored by The Gardens of Peterborough

- tournament was a success
- Gardens of Peterborough donated some lovely door prizes
- total of 30 people attended
- catered by One Fine Foods
- Net profit: \$311.41
- refer to attached report for details

3. AGM/End of season lunch - Mon., Oct. 3

- Sally/Laurie to co-ordinate
- It was decided that we would combine the AGM, lunch and presentation of the prizes on the one day like we did last year. Time: 11-3
 - Lunch to be catered. Sally to look into caterers.

4. Update re: payment for rental of lawn bowling greens and shuffleboard for Ontario Summer games.

- Payment of \$1130 received from City for lawn bowling greens
- Payment of \$1130 received from City for Shuffleboard
- Payment of \$100 not yet received for Qualifying games in May. Steve to follow up with Eva Ferguson.
- Steve to complete Survey Questionnaire and will forward to us for input before sending out to Terri Lynn, summer games co-ordinator.

5. Cobourg LBC requesting use of our short mats for their championship games in November.

- Not able to commit as we are currently in negotiations with the City.

Action: Steve to follow up with CLBC.

6. Thank you cards - Laurie

- Laurie will send out thank you cards to our two F&F tournament sponsors and to Tim Hortons for providing the snacks on the mornings of Aug 10 and 11 for the Ontario + 55 lawn bowling games.

7. Road Sign - Steve

- Steve will update the sign to read: "See you in the Spring"

Meeting adjourned at 12:00 pm.